

Delivering A Remote Testing Session

CNS VS Remote Testing was designed to maximize versatility in your practice. Assessment codes are short (8-character), not case sensitive, and do not require a complex link for access.

Once a Remote Testing access code has been generated, you have the option to deliver the access code to the patient in the following ways:

- Email the code via CNS Vital Sign’s mail server
- Email the code via your computer’s email client (Microsoft Outlook, Apple Mail, Mozilla Thunderbird, etc.)
- Call your patient and tell them to write down their code or enter it as you read it to them

We highly recommend employing multiple strategies to ensure that patient compliance is maximized. Consider our Guide For Best Practice - Remote Testing for examples on how to efficiently manage Remote Testing codes.

Deliver Assessment Code via the CNS Vital Signs Mail Server

Emails from the CNSVS Server are standardized and contain all necessary information for a patient to plan for and complete their prescribed assessment.

Note: You will not be able to edit the message before sending it.

- 1 Select ‘**Email Code from CNSVS Server**’.
- 2 Enter the best email address for your patient who will be completing the assessment. If the assessment is going to be proctored by a parent/guardian/caregiver, enter their email address here.
- 3 Ensure that the email address is entered accurately, then press ‘OK’ to send the Remote Testing code email.
- 4 If done correctly, a confirmation message will appear. Press ‘Close’ to return to the CNS VS Remote Testing dashboard

1 Active Remote Test Codes (expired or used codes will not appear in this list)

Patient ID	Birth Date	Remote Code	Expires	Email Code from CNSVS Server
0011DECNS0115	2000 Jan 01	SWSTJFYH	2019-04-12 21:08:07	Email Code from CNSVS Server
0006SWCNS00012	2000 Jan 01	N4ZR8VSG	2019-04-12 18:43:27	Email Code from CNSVS Server
0008BHCNS1901	1995 Apr 25	QBRTMDGV	2019-04-12 14:35:54	Email Code from CNSVS Server
0007HACNS0388	1993 Mar 03	DJMSM6VF	2019-04-12 14:35:30	Email Code from CNSVS Server
0005DDCNS1282	2000 Jan 06	206FDYCG	2019-04-12 14:35:12	Email Code from CNSVS Server
0004DWCNS0118	1997 Jul 07	DCW867XC	2019-04-11 17:55:46	Email Code from CNSVS Server
0003ABCNS0234	1985 Feb 06	THGTGCFXP	2019-04-11 17:55:22	Email Code from CNSVS Server
0002CBCNS0010	1990 Jan 10	SZY3CDNB	2019-04-11 17:54:58	Email Code from CNSVS Server
0001EHCNS0001	1992 Aug 10	6GRH8DC	2019-04-10 20:06:00	Email Code from CNSVS Server

2 Enter email address to send remote link 3WGNdZxR

Cancel OK

3 Enter email address to send remote link 3WGNdZxR

Cancel **OK**

4 Remote Assessment Code sent to eric@cnsvs.com

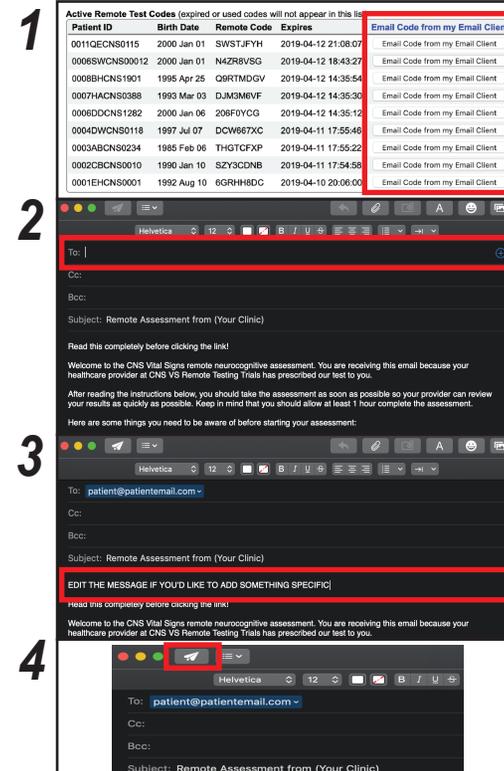
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Deliver Assessment Code via Your Computer's Email Client

For this option, make sure that you are using a computer with an installed email client. Email clients are downloadable applications that do not require an internet browser to operate.

Note: If you use Google Chrome, Safari, Firefox, Internet Explorer/Edge, etc. to access your email, this option WILL NOT work as designed.

- 1 Select 'Email Code from my Email Client'. If your email client is properly installed, it should open a new email draft.
- 2 Once you have an open email draft, type in the email address of the patient you would like to complete the assessment.
- 3 You have the option to edit the text in the email if you want to add a personal note or additional instruction to your patient.
- 4 Send the message to your patient.



Deliver Assessment Code via Phone Call

If your patient does not have a working email address or they are experiencing deliverability issues, calling your patient is an effective way to get the assessment completed as scheduled.

- 1 Log into the Remote Testing platform in your account and locate the 'Remote Code' that corresponds with your patient's 'Patient ID'. **Note: The remote access code is not case sensitive.**
- 2 Call your patient and direct them to our Remote Testing page, <http://testing.cnsvs.com>. **Note: Adding the Remote Testing page URL to your clinic's website is a great way to direct patients who are less technologically savvy.**
- 3 After you give them their access code, they can either begin their assessment immediately or access their assessment later. Make sure to stress the expiration date and time for their access code.

Patient ID	Birth Date	Remote Code	Expires
0011QECNS0115	2000 Jan 01	SWSTJFYH	2019-04-12 21:08:07
0006SWCNS00012	2000 Jan 01	N4ZR8VSG	2019-04-12 18:43:27
0008BHCNS1901	1995 Apr 25	Q9RTMDGV	2019-04-12 14:35:54
0007HACNS0388	1993 Mar 03	DJM3M6VF	2019-04-12 14:35:30
0006DDCNS1282	2000 Jan 06	206FYCG	2019-04-12 14:35:12
0004DWCNS0118	1997 Jul 07	DCW667XC	2019-04-11 17:55:46

testing.cnsvs.com

Welcome to CNS Vital Signs Remote Cognitive Testing

Patient ID	Birth Date	Remote Code	Expires
0011QECNS0115	2000 Jan 01	SWSTJFYH	2019-04-12 21:08:07
0006SWCNS00012	2000 Jan 01	N4ZR8VSG	2019-04-12 18:43:27
0008BHCNS1901	1995 Apr 25	Q9RTMDGV	2019-04-12 14:35:54
0007HACNS0388	1993 Mar 03	DJM3M6VF	2019-04-12 14:35:30
0006DDCNS1282	2000 Jan 06	206FYCG	2019-04-12 14:35:12
0004DWCNS0118	1997 Jul 07	DCW667XC	2019-04-11 17:55:46