## CNS Vital Signs – Edit Account Profile

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- Go to <u>www.cnsvs.com</u>
- □ In the upper right-hand corner of the page select Sign In
- □ Select View Reports and Manage Account

View Reports and Manage Account

Generate Remote Test Code

Administer Cognitive Tests and Rating Scales

ADHD Assessment Tool

**TIP:** You must be signed in as an **Account Administrator** to edit your profile.



Select Edit My Account Profile in the left-hand column of your account management page.





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a Update fields as necessary

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**b** Choose the provider specialty or account owner's role

Adjust password & security settings. EOT (End of Test) notifications are emails when ANY test is completed. Individual EOT notifications are set at the user level (see "Manage Users").

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CNS					Contact Support (888) 750	-6941 or support@cnsvs.com
Vital Signe		NOTE: Name and email address			Account ID:	
		should be the same person.				Logout
Home			Provider Info	ormation		
	a First Name*:	CNSVS				
Place Order/Purchase	Middle Initial:			Medical Occupation		Academic Researcher
Edit My Account Profile	Last Name*:	No Reply		Specialty		CRO - Contract Researcher
) four Design	Email Address*:	.com				Dearmaceutical Researcher
View Reports			Clinia Infor	motion		Physician
Graph Longitudinal Reports	Clinic or Company Name:	CNS VS Remote Testing Demos		Zip or Postcode:	27560	Physician Assistant
Export Data	Address	598 Airport Blvd	]	Country	United States	Practice Administrator
	City:	Morrisville	]	Phone:	111111111	Psychologist PsyD.
Generate Remote Test Code	State / Province:	North Carolina		Fay:		Psychologist PhD.
View Audit Log	State / Trovince.	North Garolina		T dA.		Psychologist
			Billing Contact	Information		Other
Manage Users	Full Name:			Zip or Postcode:		
Assessment Settings	Address:			Country:	United States V	
	City:			Phone:		
Demography Settings	State / Province:			Fax:		
Change My Password	Convert Strength:	O Low O Modium O High		Password Expiration (days)	0	
		Enable FOT Notification		FOT Notification Email:		
Download VS4 Software		Ence Initial Password Change		Auto Log Off (minutes):	15	
Poimbursoment Guide		Disable users after 5 failed logins		Auto Eog On (minutos).	19	
Free Training Webinar			Save Acco	bunt Data		

Don't forget to click here to SAVE your account data



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