Performing A CNS VS Web Re-Test

About the Re-Test Function

Occasionally a patient will experience an issue during their assessment (quitting, computer failure etc.) or will have a results that triggered an invalid score in their report. The Re-Test function provides users with the ability to create and customize a new testing session for a patient without using another assessment credit. Often, users will create Re-Tests for only one or a few normed cognitive subtests. Patients are eligible for retesting within 1-week of their initial assessment.

If you need a merged report after a Re-Test is complete, please send an email to support@cnsvs.com with the subject 'Merge Request' explaining why the merge is needed, along with PDF copies of the reports.

Steps to Perform A Web Re-Test

1 Click on the 'CNSVS Online' button in the bottom right corner of the CNS Vital Signs homepage. (www.cnsvs.com)

2 Select the 'Computer' icon to perform a neurocognitive assessment.

3 Enter your username and password and press 'Login'.

4 Select 'Retest' to see a list of patients eligible for retesting. Note: Patients IDs are eligible for retesting for seven days following their most recent test.

5 Select one of the Patient IDs from the list and then press the 'Retest' button.

6 On the next screen, use the dropdown menus to select the 'Birth Date' for that patient.

7 Customize the assessment configuration settings for the patient's Re-Test and press 'Begin Assessment' when the patient is ready to start their new testing session.

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